



Jones Academy
Choctaw Nation of Oklahoma
 909 Jones Academy Road • Hartshorne, OK 74547
 (888) 767-2518 • Fax (918) 297-2364



This is the application and submissions needed for attendance at Jones Academy for the 2021-22 school year. After the completed application is received, the admission committee will review, and a decision will be made for acceptance.

Pages 6 and 7 must be notarized. Notary Publics will be found at the local bank, tribal offices, public schools, municipal offices, and/or courthouse.

The following documents should be submitted with the application. Items marked * are not required for students who completed the spring 2021 semester at Jones Academy

- RETURNING STUDENT
- COPY OF CDIB CARD/MEMBERSHIP *
- BIRTH CERTIFICATE (state certified copy only) *
- COPY OF SOCIAL SECURITY CARD (if none, please apply) *
- COPY OF IMMUNIZATION RECORD (up to date)
- REPORT CARD/SCHOOL TRANSCRIPT*
- COPY OF CURRENT IEP (Individualized Education Plan) AND CURRENT TESTING (if applicable) *
- CURRENT INSURANCE OR MEDICAID CARD (Application)
- CURRENT LIST OF PRESCRIPTION MEDICATIONS AND EXPLANATION
- CURRENT LIST OF OVER THE COUNTER MEDICATIONS (used regularly)
- DOCUMENT(S) SHOWING GUARDIANSHIP AND/OR LEGAL CUSTODY (if applicable)

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Patrick Moore - Superintendent



JONES ACADEMY
Student Enrollment Application
Peripheral Dormitory Grant School

School Year 20

STUDENT INFORMATION

Full Name _____ Grade Applying For: _____
Address: _____ City: _____ State: _____ Zip: _____
Student's Cell Phone: _____ Age of Student: _____
Date of Birth: _____ Place of Birth: _____
Social Security #: _____ Sex: Male _____ Female _____
Tribal Affiliation: _____ Degree of Indian Blood: _____
Home Agency: _____ Enrollment Number: _____
Do you live with: Mother _____ Father _____ Legal Guardian _____ Other (Specify) _____
Dominant Language Spoken in Home _____

PARENT OR LEGAL GUARDIAN (WITH WHOM YOU LIVE) INFORMATION

Father's Name: _____	Mother's Name: _____
Tribal Affiliation: _____	Tribal Affiliation: _____
Address: _____	Address: _____
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Father's Cell Phone: _____	Mother's Cell Phone: _____
Home Phone: _____	Home Phone: _____
E-mail address: _____	E-mail address: _____
Father's Work Phone: _____	Mother's Work Phone: _____
Work Place: _____	Work Place: _____

Legal Guardian(s) if not Parent: _____
Address: _____ City: _____ State: _____ Zip: _____
Tribal Affiliation: _____ Home Agency: _____
Cell Phone: _____ Home Phone: _____
E-mail address: _____
Work Phone: _____ Work Place: _____

If you are the court appointed custodial parent, you must attach appropriate documentation. If the student does not live with either parent or is a ward of the court, attach documentation and provide information on the person(s) responsible for the applicant who will be the primary contact person. A student may not list himself/herself as a guardian even if he/she is 18 years of age or older.

EMERGENCY CONTACT INFORMATION – Other than Legal Guardian

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Work Place: _____
Work Phone: _____ E-mail address: _____

NAME OF BROTHERS AND SISTERS

Please name:

1. _____ male _____ female _____ DOB _____
2. _____ male _____ female _____ DOB _____
3. _____ male _____ female _____ DOB _____
4. _____ male _____ female _____ DOB _____

I am the custodial parent or legal guardian of this student and hereby apply for his/her admissions to this school. I understand that the school may request additional information before the student is admitted. **Failure to provide inclusive and accurate information could result in refusal of admission.**

DATE

SIGNATURE OF PARENT OR GUARDIAN

DATE

SIGNATURE OF PARENT OR GUARDIAN

SCHOOLS PREVIOUSLY ATTENDED

SCHOOL NAME: _____ Grade Completed: _____
Address: _____ City: _____ State: _____ Zip Code: _____
Phone: _____ Fax Number: _____
Date Attended: _____ Reason for Leaving: _____
Student Participated in Special Education Program: Yes _____ No _____
Student Participated in Gifted and Talented Program: Yes _____ No _____

SCHOOL NAME: _____ Grade Completed: _____
Address: _____ City: _____ State: _____ Zip Code: _____
Phone: _____ Fax Number: _____
Date Attended: _____ Reason for Leaving: _____
Student Participated in Special Education Program: Yes _____ No _____
Student Participated in Gifted and Talented Program: Yes _____ No _____

JONES ACADEMY CHECKOUT POLICY

1. Individuals must be 25 years of age or older to be able to check out a student.
2. Check out during an academic day is limited to the parent/guardian unless otherwise authorized in writing by the parent/guardian.
3. All checkouts by persons other than the parent/legal guardian must be authorized on the checkout sheet. These will be approved at the dorm manager's discretion.
4. Permission to check out a student by a person not on the checkout list must be given by the parent/legal guardian in writing in a timely manner and is a one-time only permission approved by the dorm manager.
5. School or dormitory personnel may not check out a student overnight unless they are the parent/legal guardian of the student. Checkout by staff must be authorized by parent/legal guardian and by school administration.
6. Students who are on dormitory or campus restriction may only be checked out by the parent/legal guardian during the restriction. The student will have to serve the restriction upon return.
7. Students must be checked out through the Jones Academy administration office during the academic day before the parent/guardian can pick them up at the public schools.
8. **Students must be checked back in to their respective dormitory offices or the administrative office during school hours in order to make staff aware of their return.**
9. During **Labor Day Weekend**, students will not be allowed to check out with anyone other than their parent/legal guardian. On **prom weekend**, the parent/legal guardian is the only person(s) authorized to check out the 7th –12th grade student.
10. All checkouts are subject to administrative approval.

STUDENT CHECK OUT INFORMATION (MUST BE 25 YEARS OF AGE OR OLDER)	
Student may leave campus only with listed Authorized Persons (must be 25 years of age) or person(s) who enrolled student unless under sponsorship of Jones Academy and/or the Hartshorne Public School:	
Name _____	Relationship _____
Name _____	Relationship _____
Name _____	Relationship _____
Name _____	Relationship _____
Name _____	Relationship _____
<input type="checkbox"/>	I do not wish to have my child checked out by anyone other than myself.

I have read and understand the listed rules as stated above. I, _____, am legally responsible for and understand that Jones Academy is released of liability whenever the student is checked out by authorized persons.

SIGNATURE OF PARENT OR GUARDIAN

DATE

SOCIAL INFORMATION

STUDENT'S NAME: _____

- 1. State your reason for wanting your child to attend Jones Academy at this time.
- 2. Does your child want to come? Yes _____ No _____
- 3. What are your child's interests, talents, or special abilities?
- 4. Has your child any specific problems which you think the school personnel should know about, so they can be prepared to help in the best way they can?
- 5. Is student trained to practice daily self-care e.g. personal hygiene? Yes _____ No _____
- 6. Do you agree to leave the child in school and only check the child out on non-school days? Yes _____ No _____
- 7. Did the student miss 10 or more days of school in the last year? Yes _____ No _____
- 8. Has the student ever been suspended? Yes _____ No _____ Expelled? Yes _____ No _____

If yes, give date and reason for disciplinary action: _____

- 9. Does student have an IEP? Yes _____ No _____ If yes, please submit the latest.
- 10. Is student a ward of the court? Yes _____ No _____ If yes, a copy of the court order must be submitted.
- 11. Has student ever been arrested? Yes _____ No _____ I choose not to answer _____

If yes, what was/were the violation(s)? _____

- 12. Has student ever been detained? Yes _____ No _____ I choose not to answer _____
- 13. Does student have a probation officer? Yes _____ No _____ Name: _____

County: _____ Phone: _____

- 14. Has student used or abused alcohol, tobacco, and/or drugs? Yes _____ No _____ I choose not to answer _____

If yes, what is substance of choice? _____

- 15. To your knowledge, has student practiced self-harm (cutting, burning, etc.)? Yes _____ No _____

- 16. Is student receiving therapeutic support services? Yes _____ No _____ I choose not to answer _____

Name of counselor or clinic: _____

Phone: _____

I, the parent/legal guardian of the above-mentioned student hereby certify that the information provided is true and accurate to the best of my knowledge and I understand that Jones Academy will verify all information. Any false statement or misrepresentation or omission of required information in application will result in denial of application or immediate dismissal.

Signature of Parent/Guardian

Date

Behavioral Health Survey

Students Name: _____ Grade: _____ Age: _____

What difficulties (if any) do you feel the child has experienced within the last 3-6 months (check all that apply and please explain below):

Motivation Bullying Anxiety Stress Social problems Hyperactivity Anger
 Withdrawn Drug/Alcohol Homesick Grief Fear Sadness Self-Harming Behaviors
 Depression Family problems Bullying Suicidal Thoughts/Attempt Other: _____

Has the child experienced any traumatic events in their life time? YES NO

If yes, please explain: _____

Is the child currently seeing a counselor or has ever been seen by a counselor? YES NO

If yes, please list counselor's contact information, how long child saw counselor and reason for seeing counselor: _____

Are you currently or have you ever been afraid of the child? YES NO

If yes, please explain: _____

Do you as the parent/guardian have any concerns that are not mentioned above? YES NO

If yes, please explain: _____

Parent/Guardian Signature: _____

*Please make sure all areas are completed, counselors will contact the parent/guardian if more information is needed.

**CONSENT AND RELEASE
FOR EXTRA CURRICULAR ACTIVITIES,
COMPETITIVE SPORTS, AND FIELD TRIPS**

Student's Name: _____

Parent/Guardian Name: _____

By signing this form, I warrant that I am the custodial parent or legal guardian of the named student and that I have the legal authority to sign this document.

I (we) hereby grant permission/authorization for my child to participate in any organized Hartshorne Public School or Jones Academy Elementary School/Residential Program sponsored **extra-curricular activity, competitive sports, and field trips** as approved by Jones Academy administration. This includes all transportation necessary to facilitate my child's participation in the extracurricular activity. I (we) understand, agree not to hold the Hartshorne Public Schools or Jones Academy liable in the event of an accident.

I understand and agree that certain extra-curricular activities, **competitive sports, and field trips** may present a risk of injury or other bodily harm and, on behalf of myself and my child, I assume all risk and responsibility for this risk. I represent that I am familiar with the extra-curricular activities offered and that I am familiar with my child's mental and physical limitations, if any. I further represent that my child has no mental or physical limitations that would preclude his/her participation in extra-curricular activities, except as may be specifically identified by me in this document.

The list of approved activities, **competitive sports, and field trips** at Jones Academy/Hartshorne Public School include, but are not limited to:

Archery	PACE 5K/10K and half	Track	Archeological sites
Crossfit	marathon runs	Marching band	Aquariums, Planetariums
Tae Kwon Do	Football	Soccer	Botball
Ropes Course	Basketball	Museums	Seasonal, agricultural,
Swimming	Weight-Lifting	Pow-wows	cultural, spiritual,
Theme/Water Parks	Baseball	College tours	excursions
Health Education	Stickball	FFA/FCCLA/KTC	Youth Camps
Livestock Shows	Softball	conferences	

If there is an activity or program I do not wish for my child to participate in, I have disclosed it below. If my child has any physical or mental limitations pertaining to these activities, I have recorded them below:

Child may NOT participate in:

Physical or mental limitations:

I agree to **HOLD THE CHOCTAW NATION OF OKLAHOMA** and its employees, elected officials, agents, and representatives ("Choctaw Indemnified Parties") **HARMLESS FROM, AND FOREVER WAIVE AND RELEASE** the Choctaw Indemnified Parties, from and against all injuries, loss, liability, damage or cost that may arise from my child's participation in extracurricular activities **EVEN IF CAUSED BY THE NEGLIGENCE OF THE CHOCTAW NATION OF OKLAHOMA**. Additionally, I **AGREE TO INDEMNIFY THE CHOCTAW INDEMNIFIED PARTIES** from and against all injuries, loss, liability, damage, or cost they may incur due to my child's

participation in extracurricular activities. I intend that the waivers and releases and indemnities in this document to be construed as broadly and all-inclusively as permitted under the laws of both the State of Oklahoma and the Choctaw Nation of Oklahoma. If any portion of this document is held to be invalid, the remainder of the document will be given full force and effect. **I UNDERSTAND THAT THIS IS A RELEASE OF ALL CLAIMS AGAINST THE CHOCTAW NATION OF OKLAHOMA AND ITS EMPLOYEES, ELECTED OFFICIALS, AGENTS, AND REPRESENTATIVES.**

Parent/Guardian Signature

Date

PERMISSIONS

CULTURAL

I give permission for my child to attend spiritual services on and/or off campus.

Yes

No

Parent or Legal Guardian

Date

I give permission for my child to attend on and/or off campus spiritual activities.

Yes

No

Parent or Legal Guardian

Date

HAIRCUTS

I give permission for my child to get regularly scheduled haircuts.

Yes

No

Parent or Legal Guardian

Date

BLOOD DRIVES

I give permission for my child to participate in blood drives (limited to age 16 and over).

Yes

No

Parent or Legal Guardian

Date

AUTHORIZATION TO INITIATE DETENTION ORDER
(To be completed by parent or guardian)

Date: _____

I, _____ being the real parent/guardian of

_____, hereby give Jones Academy staff authorization/responsibility to initiate proceeding for Detention Order, Missing Persons Report, Runaway Juvenile Report and/or any document/procedure needed in the event my child leaves Jones Academy or Hartshorne Public Schools, or; any Jones Academy or Hartshorne Public School activity without express permission from Jones Academy Staff.

The permission is given so that my child may be located and returned to a safe environment as soon as possible.

Signature of Parent or Guardian

Date

DESCRIPTION OF CHILD
(To be completed by Parent or Guardian.)

PLEASE PRINT

Name: _____ Gender: _____

Nickname: _____ SS #: _____

Height: _____ Weight _____ Hair color _____ Hair length _____

Eye color: _____ Tattoos: _____ Scars: _____

Remarks/Details: _____

CONSENT FOR SEARCH

I, _____, give consent to Jones Academy staff to search
Parent/Guardian's Name

_____, his/her room, and/or personal belongings if there is
Student's Name

reasonable belief that the student has an illegal substance, weapon, or an item that is considered a danger to him/her or someone else. I understand that periodically on a random basis, a drug dog may be used to search the campus area (including students' rooms) for illegal drugs.

Parent/Guardian

Date

PRIVACY ACT AND PAPERWORK REDUCTION ACT STATEMENT

This information is provided pursuant to Public Law 93-597 (Privacy Act of 1974), December 31, 1974 and the Paper work Reduction Act (44 U.S.C. 3501, et seq)

The Bureau of Indian Affairs, Office of Indian Education Programs operates an educational system under the general authority of Chapter 114, Public Law 67-86, 42 Stat. 208 (25 U.S.C. 13) and Public Law 95-561

In accordance with the accountability required for the administration of funds appropriated for educational programs, certain types of information are required. All records are maintained in strictest confidence and all information contained therein is considered privileged. Information solicited and the routine use of the information collected will be used solely in the planning, managing, providing placement of individuals.

This information is being collected to obtain information on students, such as schools previously attended, tribal affiliation, degree of Indian blood, and language spoken in the home. This information will be used to determine a student's eligibility to enroll in bureau operated or bureau funded schools. Response to this request is mandatory in order to obtain a benefit.

Use of Social Security Number

The request for a social security number is voluntary. If supplied, it will be used as one identifier in the Bureau's management information system's student enrollment system.

Estimated Burden Statement

Public reporting burden for this form is estimated to average one-half hour per response, which includes time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. The public may make additional comments on the accuracy of our burden estimates (which are explained in detail in the preamble to the proposed rule published on February 25, 2004, at 69 FR 8752) and any suggestions for reducing this burden to the OMB Interior Desk Officer, Docket Number 1076-AE49, Office of Information and Regulatory Affairs, 202-395-6566 (facsimile); email: OIRA_DOCKET@omb.eop.gov.

INTERNET ACCEPTABLE USE POLICY

Jones Academy's information technology resources, including email and Internet access, are provided for educational purposes. Adherence to the following policy is necessary for continued access to the school's technological resources. Access requires the student to act responsibly.

Students must:

1. Respect and protect privacy.
 - Not distribute private information about others or themselves (such as credit card or social security numbers).
 - Not view, use, or copy passwords, data, or networks to which they are not authorized.
 - Use only assigned accounts.
2. Respect and protect the integrity, availability, and security of all electronic resources.
 - Observe all network security practices, as posted.
 - Report security risks or violations to a teacher or network administrator.
 - Not try accessing any network, information system, or computer they are not authorized to use (hacking).
 - Not vandalize, damage, or disable the property of another individual or of Jones Academy.
 - Conserve, protect, and share these resources with other students and Internet users.
3. Respect and protect the intellectual property of others.
 - Not infringe copyrights (no making illegal copies of music, games, or movies).
 - Not plagiarize.
4. Respect and practice the principles of cooperation.
 - Communicate only in ways that are kind and respectful.
 - Report threatening or discomfoting materials to the staff person in charge.
 - Not intentionally access, transmit, copy or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
 - Not intentionally access, copy, transmit, or create material that violates copyright laws.
 - Not access, upload, download, or distribute pornographic, obscene, or sexually explicit material.
 - Not send spam, chain letters, or other mass unsolicited mailings.
 - Not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.
5. Attend on-going educational training
 - Appropriate on-line behaviors
 - Cyberbullying awareness and response
 - Interacting with others on social networking websites and in chat rooms

Failure to follow policy

Violations of these rules may result in disciplinary action, including the loss of a student's privileges to use the school's information technology. If state or federal statutes are violated, law enforcement agencies may become involved.

Privacy

Network and Internet access is provided as a tool for the user's education. Jones Academy reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer, network, and Internet access and any and all information transmitted or received in connection with such usage. All information files shall be and remain the property of the school and no user shall have any expectation of privacy regarding such material.

**JONES ACADEMY
INTERNET ACCESS CONDUCT AGREEMENT**

This form is to be completed and one copy maintained at the local school site. Every student, regardless of age, must read and sign below. Parent or guardian, please discuss these rules with your student to ensure that they are understood.

I have read, understand and agree to abide by the district's terms and conditions of the foregoing Acceptable Use Policy. Should I commit any violation or in any way misuse my access to the school district's computer network and the Internet, I understand and agree that my access privileges may be revoked and school disciplinary and/or appropriate legal action may be taken against me.

User's Full Name (please print): _____

User's Signature: _____ Date _____

PARENT OR GUARDIAN: As the parent or legal guardian of the above student, I have read, understand and agree that my child or ward shall comply with the terms of the school district's Acceptable Use Policy for the student's access to the school district's computer network and the Internet. I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for Jones Academy to restrict access to all offensive and controversial materials and understand my child's responsibility for abiding by the policy. I am, therefore, signing this policy and agree to indemnify and hold harmless the school, the school district and the Data Acquisition Site that provides the opportunity to the school district for computer network and Internet access against all claims, damages, losses, and costs, of whatever kind that may result from my child's use of his or her access to such networks or his or her violation of the foregoing policy. Further, I accept full responsibility for supervision of my child's use of his or her access if and when such access is not in the school setting. I hereby give my permission to grant access for my child to use the building-approved access to Jones Academy's computer network and the Internet. I certify that the information contained on the form is correct.

Jones Academy is using the Choctaw Nation of Oklahoma for our technology protection measure (Internet filtering software). Palo-Alto and Cisco Umbrella are the filtering systems that are being used to protect adults and minors from accessing sites that may be harmful.

Parent or Legal Guardian (please print): _____

Signature: _____

Date: _____

This agreement is valid for the current _____ school year only.

RELEASE AND LICENSE FOR USE OF LIKENESS AND NAME

The undersigned, for himself/herself, and for his/her minor child or child whose name and date of birth appear below (the "Releasing Parties"), hereby consent to the use of their photograph or likeness and name in promotional materials published by or on behalf of the Choctaw Nation of Oklahoma, whether or not operating as Jones Academy, and its members, managers, officers, directors, affiliates, employees, agents, servants, affiliate entities, (the "Released Parties") including on web sites and social media sites affiliated with the Choctaw Nation of Oklahoma/Jones Academy, and the Releasing Parties grant the Choctaw Nation of Oklahoma, for valuable consideration received, the absolute and irrevocable right and unrestricted permission concerning any photographs taken of the Releasing Parties to use, reuse, publish, and republish the photographs in whole or in part, individually or in connection with other material, in any and all media now or hereafter known, including the internet, and for any purpose whatsoever, specifically including illustration, promotion, art, editorial, advertising, and trade, without restriction as to alteration. Jones Academy, if the originating party, will determine use of photograph or likeness or name.

The Releasing Parties understand use of the child's photograph/likeness and name may be used for any purpose deemed appropriate by the Choctaw Nation of Oklahoma and/or Jones Academy, including but not limited to educational information, internet display or other exhibition, and/or any commercial purpose. It is clearly understood that no royalty, fee, or other compensation of any character will become payable to the Releasing Parties by reason of such use. The Releasing Parties release the Released parties from any and all claims and demands that may arise out of or in connection with the use of the photographs likenesses, and/or name, including without limitation any and all claims for libel or violation of any right of publicity or privacy.

I HAVE READ THE ABOVE RELEASE AND LICENSE FOR USE OF LIKENESS AND NAME IN FULL AND I UNDERSTAND IT.

Name: _____ Date: _____

Address: _____

City, State ZIP: _____

Signature: _____ Print Signer Name: _____

Name of Child: _____ D/O/B: _____

RELEASE AND LICENSE FOR USE OF AUDIO AND VIDEO

The undersigned, for himself/herself, and for his/her minor child or child whose name and date of birth appear below (the "Releasing Parties"), hereby consent to the use of audio and video and/or name in promotional materials published by or on behalf of the Choctaw Nation of Oklahoma, whether or not operating as Jones Academy, and its members, managers, officers, directors, affiliates, employees, agents, servants, affiliate entities, (the "Released Parties") including on web sites and social media sites affiliated with the Choctaw Nation of Oklahoma/Jones Academy, and the Releasing Parties grant the Choctaw Nation of Oklahoma, for valuable consideration received, the absolute and irrevocable right and unrestricted permission concerning any audio and video taping of the Releasing Parties to use, reuse, publish, and republish the audio and video in whole or in part, individually or in connection with other material, in any and all media now or hereafter known, including the internet, and for any purpose whatsoever, specifically including illustration, promotion, art, editorial, advertising, and trade, without restriction as to alteration. Jones Academy, if the originating party, will determine use of audio and video or name.

The Releasing Parties understand use of the child's audio/video and name may be used for any purpose deemed appropriate by the Choctaw Nation of Oklahoma and/or Jones Academy, including but not limited to educational information, internet display or other exhibition, and/or any commercial purpose. It is clearly understood that no royalty, fee, or other compensation of any character will become payable to the Releasing Parties by reason of such use. The Releasing Parties release the Released parties from any and all claims and demands that may arise out of or in connection with the use of the video/audio, and/or name, including without limitation any and all claims for libel or violation of any right of publicity or privacy.

I HAVE READ THE ABOVE RELEASE AND LICENSE FOR USE OF LIKENESS AND NAME IN FULL AND I UNDERSTAND IT.

Name: _____ Date: _____

Address: _____

City, State ZIP: _____

Signature: _____ Print Signer Name: _____

Name of Child: _____ D/O/B: _____

JONES ACADEMY PARENT/STUDENT/SCHOOL COMPACT
COMMITMENT TO EDUCATION

As a Parent/Guardian

I pledge to...

- have high expectations for my child as an individual.
- help my child in school attendance.
- help my child learn to resolve conflicts in positive ways.
- communicate and work with teachers and dorm staff to support and challenge my child.
- abide by the student/parent handbook.
- respect the cultural and individual differences of others.
- encourage my child in reaching his or her full potential.
- be a positive role model.

Parent/Guardian _____
Signature

Date: _____

As a Student

I pledge to...

- attend school regularly.
- work hard to do my best in school and in my homework.
- ask for help when I need it.
- respect and cooperate with other students, teachers, and staff.
- respect the cultural and individual differences of others.
- respect myself and my culture.
- respect my body and maintain a drug free/violence free school.
- abide by the student/parent handbook.

Student _____
Signature

Date: _____

As a Care Taker of Your Child

Jones Academy will provide...

- teachers and staff who respect the role of the parent/guardian.
- a safe structured environment.
- a challenging curriculum designed to help achieve state and national standards.
- communication with the classroom teacher and school staff for the well-being of the student.
- opportunities for family and community to participate in school activities.
- respect for the culture and individuality of the child.
- tutoring for the student.
- communication with the parent/guardian.
- staff who fulfill the role of teacher and caring adult.
- exposure to new experiences and opportunity for the student to grow.

Patrick Moore, Superintendent
Jones Academy

CODE OF CONDUCT

Enabling students to get an education is the primary reason for the existence of Jones Academy, therefore, all students are expected to attend their full schedule of classes every day and make reasonable effort at gaining knowledge and skills.

1. Students must follow the regimen established for time to get up, meal time, time for the school bus, returning from school on the bus, attending study periods, out after dark for approved and sponsored activities, lights out, etc. It is highly encouraged that students attend breakfast before school and brunch on the weekends.
2. Before leaving campus with parents or others, students are to be signed out at the dormitory office and checked in upon their return to campus. Luggage, medication, and personal belongings are to be checked in upon return at the respective dormitory office.
3. Students are not to leave campus or to leave their dormitory after curfew without permission (AWOL). There is an hourly bed check during the night and it may occasionally be necessary to have roll call at night. Student will be considered on unauthorized leave if check out time extends beyond non-school days without parental communication.
4. Use or possession of intoxicants, alcoholic drinks, marijuana, spray paints, etc., or possession of paraphernalia for the use of drugs is prohibited. **Aerosol spray products of any kind or mouthwashes containing alcohol are not permitted.** Student wellness being a concern, energy drinks (e.g. Red Bull, Monster, Rock Star) are also prohibited.
5. The use, consumption, and smoking of any product, including any smokeless product, is strictly prohibited, in any form at Jones Academy and Choctaw Nation of Oklahoma property and is not allowed in personal vehicles while on Jones Academy property or Choctaw Nation of Oklahoma property.
6. Students are not to play with fire extinguishers or fire alarms in any building. Fire regulations prohibit the burning of any type of material in the dormitories and control the placement of furniture in a room.
7. Jones Academy is not responsible for charges made on an owner's cell phone by other individuals. The student is strongly encouraged to leave expensive belongings at home and to check money in at the dormitory office. Jones Academy is not responsible for the loss or damage of a student's property or loss of cash.
8. It is unlawful to assault or strike another person, staff, or student, to commit intentional or malicious damage to public property or the property of another, to shoplift, steal, or take without permission property or possessions of another or of the government, or to have firearms or dangerous and/or illegal weapons in one's possession. These actions can lead to prosecution.
9. Students are not to threaten, coerce, intimidate, bully or mistreat other students and should not use uncomplimentary nicknames, or say hurtful things that can cause another person to be angry or upset. Students shall refrain from repeating gossip or carrying messages from one to another that can cause an altercation or confrontation.
10. Students shall refrain from cursing or using obscene or vulgar words or gestures at all times.
11. Defiance of established rules, insubordination to the authority of an employee, being disorderly, or disrespectful to staff or instructors is not permitted.
12. Students are not allowed to be in the opposite sexes' dormitory rooms.

13. Each student is responsible for making his own bed, taking care of his own clothing and personal items, and assisting in keeping his room neat and orderly.
14. Each student is assigned a work detail and is expected to have pride in a clean dormitory and neat campus. All students are asked to refrain from littering and from damaging property with graffiti.
15. Personal pets are not allowed.
16. Students are not allowed to drive on campus or have any type of motorized or battery powered transportation devices e.g. hoverboards, on campus.
17. Students are **not** permitted to give each other tattoos or piercings. Staff and parental/guardian permission is required before student can cut another's hair. Hair dyeing will not be permitted under any circumstances in the dormitories due to mess on sinks and floors.
18. Students must have permission from their own dormitory staff before visiting the administration office, other dormitories, counseling building, computer lab etc. Dormitory staff is responsible for knowing where their students are.
19. All students are to address staff respectfully using the titles of Mr., Mrs., or Ms.
20. Restitution for deliberate or reckless property damage or theft of others' property by a student will be made by the student's parent/guardian or by assigning student a detail until restitution is deemed paid by administration.

I fully understand the foregoing rules and if accepted as a student at Jones Academy, I agree to abide by the rules.

_____ Date: _____
 Student's Signature

I, the parent/guardian, have read the foregoing rules and will encourage my child to abide by the rules I also agree to cooperate in resolving any disciplinary problems that may involve my child.

_____ Date: _____
 Parent/Guardian's Signature

PLEASE READ OUR "PARENT-STUDENT" HANDBOOK CAREFULLY AND QUESTION US IF NEEDED.

*The student/parent handbook may be accessed at <http://www.jonesacademy.org>

**PLACEMENT OF AND STUDENTS CONTINUING IN SPECIAL EDUCATION AT THE
HARTSHORNE PUBLIC SCHOOL GRADES 7-12**

Students will be placed in Special Education classes under the guidelines of Public Law 94-142. Hartshorne Public School Special Education Department will contact the parent/guardian and Jones Academy to discuss placement and assessment of the student. Hartshorne Public School Special Education staff will obtain signatures of the parents for placement and assessment. Jones Academy will assign a staff member to attend placement meetings for each student. Jones Academy will not sign as parent/guardian for placement purposes. Prior to placing students in remedial or bilingual classes, the Jones Academy Superintendent or counselors will be consulted with regard to placement of the child. The Jones Academy Superintendent or counselor will meet with the student's teacher, counselor, or proposed teacher. A meeting will be held and a decision will be reached as to whether a child will be placed or remain in regular class.

Meetings for students already placed in Special Education at Hartshorne Public School will be scheduled by Hartshorne Special Education teachers. Notifications for these meetings will be sent to the parent/ guardian and Jones Academy. If the parent is unable to attend the meeting, the special education teacher will hold a conference call during the time of the meeting. If the parent/guardian is unable to participate during the phone conference, the special education teacher will then make two more attempts to contact the parent/guardian. The special education teacher will document each attempt. If there is no response from the parent/guardian after the third attempt, it will be noted on the IEP as Unable to Contact and the IEP will become effective. Jones Academy will assign a staff member to attend all IEP meetings. One copy of the IEP will be mailed to the parent/guardian and a second copy will be given to Jones Academy.

Signature of Parent/Guardian of 7-12th grade student

Date

**PLACEMENT OF STUDENTS IN SPECIAL EDUCATION AT JONES ACADEMY
ELEMENTARY SCHOOL GRADES 1-6**

Students will be placed in Special Education classes under the guidelines of Public Law 94-142. Jones Academy Elementary School Special Education Department will contact the parent/guardian to discuss placement and assessment of the student. Jones Academy Special Education staff will obtain signatures of the parents for placement and assessment. Jones Academy staff will not sign as parent/guardian for placement purposes. Prior to placing students in remedial or bilingual classes, the Jones Academy Superintendent or counselors will be consulted with regard to placement of the child. The Jones Academy Superintendent or counselor will meet with the student's teacher, or proposed teacher. A meeting will be held and a decision will be reached as to whether a child will be placed or remain in regular class.

Meetings for students already placed in special education at Jones Academy Elementary School will be scheduled by Jones Academy Special Education teacher. Notifications for these meetings will be sent to the parent/guardian. If the parent is unable to attend the meeting, the special education teacher will hold a conference call during the time of the meeting. If the parent/guardian is unable to participate during the phone conference, the special education teacher will then make two more attempts to contact the parent/guardian. The special education teacher will document each attempt. If there is no response from the parent/guardian after the third attempt, it will be noted on the IEP as Unable to Contact and the IEP will become effective. One copy of the IEP will be mailed to the parent/guardian.

Signature of Parent/Guardian of Elementary Student

Date



Jones Academy

909 Jones Academy Road • Hartshorne, OK 74547



FERPA Authorization

Release of Student Records

Pursuant to the Family Education Rights and Privacy Act of 1974, as amended.

Instructions:

The Family Educational Rights and Privacy Act (FERPA) provides certain rights to students, parents and/or legal guardians concerning the privacy of, and access to, their education records. Students (aged 18 and above), parents and/or legal guardians may choose to complete and submit this form to the Jones Academy registrar allowing the release of their education records to specified third parties. While this form authorizes Jones Academy to obtain and/or release education records, it does not require or obligate Jones Academy to do so. Jones Academy reserves the right to review and respond to requests for release of education records on a case-by-case basis.

Mail to: Jones Academy (address above) Attn: Registrar

LAST	FIRST NAME	MIDDLE NAME	DATE OF BIRTH

Please enter the name of the individuals to whom the authorization is provided. You may enter more than one name. Enter only ONE name per space. If additional names are needed, please provide an additional form.

Person(s) to whom access to education records may be provided:	
_____	_____
Name(s) of person(s) to whom access to records may be provided	Date
_____	_____
Name(s) of person(s) to whom access to records may be provided	Date

Authorization:

I hereby authorize Jones Academy of the Choctaw Nation of Oklahoma to obtain and/or disclose my educational record(s) including but not limited to personally identifiable information contained in my records. Initials _____

Name of Educational Organization	
Student's Signature	Date
_____	_____
Parent or Guardian Signature (if under 18 years of age)	Date
_____	_____

Authorization:

I hereby authorize _____ to disclose my educational record(s) to Jones Academy of the Choctaw Nation of Oklahoma. (Name of Educational Institution) Initials _____

Student's Signature	Date
_____	_____
Parent or Guardian Signature (if under 18 years of age)	Date
_____	_____

I understand that (1) I have the right not to consent to the release of my education records, (2) I have the right to inspect any written records released pursuant to this consent, and (3) I have the right to revoke this consent at any time by delivering a written revocation to Jones Academy of the Choctaw Nation of Oklahoma. Initials _____

Student's Signature	Date
_____	_____
Parent or Guardian Signature (if under 18 years of age)	Date
_____	_____

Note: Forms will not be accepted without a signature.

This information is released subject to the confidentiality provisions of appropriate federal laws and Choctaw Nation of Oklahoma regulations which prohibit any further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted.

McKinney-Vento Act
JONES ACADEMY

Student Residency Verification Document

1. Presently, where are you living? *Check one box*

Section A	Section B
<input type="checkbox"/> in a shelter <input type="checkbox"/> with more than one family in a house or apartment <input type="checkbox"/> in a motel, car or campsite <input type="checkbox"/> with friends or family members (other than parent/guardian) CONTINUE: <i>If you checked a box in Section A, complete #2 and the remainder of this form</i>	<input type="checkbox"/> Choices in Section A do not apply STOP: <i>If you checked this section, you do not need to complete the remainder of this form. Submit to school personnel</i>

2. The student lives with:

- | | |
|---|---|
| <input type="checkbox"/> 1 parent | <input type="checkbox"/> a relative, friend(s) or other adult(s) |
| <input type="checkbox"/> 2 parents | <input type="checkbox"/> alone with no adults |
| <input type="checkbox"/> 1 parent & another adult | <input type="checkbox"/> an adult who is not the parent or the legal guardian |

School: _____

Name of student _____ Male Female

Birth Date _____ Age: _____ Social Security# (if appropriate): _____

Name of parent(s)/guardian(s) _____

Address _____ Zip _____ Phone _____

Signature of Parent/Legal Guardian _____ Date _____

School Use Only – School Administrator’s determination of Section A circumstances:

If the parent/legal guardian has checked Section B above, completion of form is not required. For any choices in Section A, this form must be completed and provided to School Registrar immediately after completion. Form will be kept separately from the Student Permanent Record for audit purposes during the year.

Name and phone number of a School Contact Person who may know of the family’s situation:

_____ Date contacted _____

Health History Assessment

Jones Academy Student:

Last Name

First Name

Middle Name

Date of Birth

Sex

Grade

PLEASE ANSWER THE FOLLOWING QUESTIONS CAREFULLY AND ACCURATELY.

1. Does student wear glasses, contacts or protective eyewear? List what student will be wearing while at Jones: _____

2. Is student being treated by a doctor now? _____ If Yes, please explain: _____

3. Name of clinic(s) or private practices student has previously been seen, please include phone number: _____

4. Has the student ever had any serious illness or been hospitalized? _____ If Yes, please explain: _____

5. Has student had any medical treatments, tests, or surgeries? _____ If Yes, please explain: _____

6. Has the student ever had any of the following conditions?

	Yes	No		Yes	No		Yes	No
1. Respiratory disease			11. Anemia			20. Arthritis		
2. Heart problems or disease			12. Asthma			21. Epilepsy (seizures)		
3. Heart murmur			13. Allergies/sinus			22. STD's (sexually transmitted disease)		
4. High blood pressure			14. Tuberculosis			23. Kidney disorders		
5. Stroke			15. Hepatitis			24. Circulation problems		
6. Rheumatic fever			16. Jaundice			25. Skin disorders		
7. Diabetes (type 1 or 2)			17. Liver disease			26. Stomach disorders		
8. High cholesterol			18. Anxiety			27. Acid Reflux (heartburn)		
9. Bladder problems			19. Depression			28. Thyroid Problems		
10. Bed wetting			20. Have an EpiPen			29. Concussion(s)		

IF YOU ANSWERED YES to any of the ABOVE questions please provide the date or age of the student and additional information (when, where, etc.) on the second page of this assessment.

7. Any family member(s) or relative die of heart related problems or sudden death before age 50? Who/Why? _____

8. Is student allergic to any drug or medicine of any kind, like penicillin, codeine, Novocain, lidocaine, etc.? _____ If Yes, please list the drug, medication, etc. student had a reaction to and what type of reaction: _____

_____ Was student prescribed an EpiPen because of this incident? _____

9. Is student allergic to anything (including food, insect stings, pollen, etc.) resulting in swelling, hives, asthma, etc.? _____ If Yes, please list the food, insect, etc. student had a reaction to and what type of reaction: _____

_____ Was student prescribed an EpiPen because of this incident? _____

10. Has student ever had excessive bleeding that required treatment? _____ If Yes, please explain: _____

11. Has student ever had a blood transfusion or blood products? _____ If Yes, please explain: _____

12. Does the student have any wounds or injuries that heal slowly or have other complications? _____ If Yes, please explain: _____

13. Any joint replacements? _____ If Yes, please explain: _____

14. Does student have any artificial limbs or eye lens implants? _____ If Yes, please explain: _____

15. Has the student ever fainted or been unconscious? _____ If Yes, please explain: _____

16. Is student on any special diet at this time? _____ If Yes, please explain: _____

17. Does the student have any disease, condition, or problem that you think the doctor or dentist should know about? _____ If Yes, please explain: _____

18. Student have any trouble associated with dental treatment? _____ If Yes, please explain: _____

19. Does the student worry excessively? _____ Has the student received any psychiatric treatment? _____

Explain _____



Jones Academy
909 Jones Academy Road, Hartshorne, OK 74547



HIPAA Authorization

Release of Student Health Records

Pursuant to the Health Insurance Portability and Accountability Act, as amended; Standard authorization to use or share protected health information (PHI).

INSTRUCTIONS:

The Health Insurance Portability and Accountability Act (HIPAA) provides certain rights to students, parents and/or legal guardians concerning the privacy of, and access to, their personal health information (PHI). Students (aged 18 and above), parents and/or legal guardians may choose to complete and submit this form to the Jones Academy registrar allowing the release of their personal health information to the Choctaw Nation of Oklahoma and/or specified third parties. While this form authorizes Jones Academy to obtain and/or release personal health information, it does not require or oblige Jones Academy or the Choctaw Nation of Oklahoma to do so. Jones Academy and the Choctaw Nation of Oklahoma reserve the right to review and respond to requests for the release of any personal health information records on a case-by-case basis.

Mail to: Jones Academy (address above) Attn: Registrar

Student Last Name	Student First Name	Student Middle Name	Student Date of Birth	Social Security #

Authorization: I hereby authorize Jones Academy and the Choctaw Nation of Oklahoma to obtain and/or disclose personal health information records including but not limited to personally identifiable information contained in my records. INITIALS _____

Information to be shared:

- Entire Medical Record
 Mental Health Records
 Substance Abuse Records
 Billing Information
 Psychotherapy Notes
 Medical Information compiled between _____ and _____
 Behavioral Health Records
 Other

The information may be disclosed for the following purposes only:

- Insurance
 Continued Treatment
 Legal Purposes
 At my or my representative's request
 Other: _____

I understand that by voluntarily signing this authorization:

- I authorize the use or disclosure of my (or the identified students) Personal Health Information as described above for the purpose(s) listed.
- I have the right to withdraw permission for the release of my information. If I sign this authorization to use or disclose information, I can revoke this authorization at any time. The revocation must be made in writing to Jones Academy and/or the Choctaw Nation of Oklahoma disclosing the information and will not affect information that has already been disclosed.
- I have the right to receive a copy of this authorization.
- I understand that unless the purpose of this authorization is to determine payment of a claim for benefits, signing this authorization will not affect my eligibility for benefits, treatment, enrollment or payment of claims.
- My (or the identified students) medical information may indicate the presence of a communicable and/or non-communicable disease and/or may indicate that I (or the identified student) have or have been treated for psychological or psychiatric conditions or substance abuse.
- I understand I (or the legal parent and/or guardian) may change this authorization at any time by writing the person/organization disclosing my Personal Health Information.
- I understand I (or the legal parent and/or guardian) cannot restrict information that may have already been shared on this authorization.
- Information used or disclosed pursuant to the authorization may be subject to re-disclosure by the recipient and no longer be protected by the Privacy Regulation.

Unless revoked or otherwise indicated, this authorization's automatic expiration date will be the school year from August _____ to August _____ or upon the occurrence of the following event: _____.

Signature of Student or Parent/Legal Guardian

Date

Student Name: _____

Date of Birth: ____/____/____
(mm) (dd) (yyyy)

Screening Questionnaire for Child and Teen Immunization

For parents/guardians: The following questions will help us determine which vaccines your child may be given. If you answer "yes" to any question, it does not necessarily mean your child should not be vaccinated. It just means additional questions must be asked. If a question is not clear, please either call the Jones Academy Nurse or your healthcare provider to explain it.

1. Has the child had an allergic reaction to medications, food, a shot, or latex? Yes No Don't know
If you answered yes, what are they allergic to? Please list: _____
2. Is the child allergic to eggs? Yes No Don't Know
3. Has the child had a serious reaction to a shot in the past? Yes No Don't Know
4. Has the child had a health problem with lung, heart, kidney or metabolic disease (e.g., diabetes), asthma, or a blood disorder? Yes No Don't Know
5. Has the child ever had the disease Chickenpox? Yes No Don't Know
If YES please list the year they had the disease: _____
6. Has the child, a sibling, or a parent had a seizure; has the child had brain or other nervous system problems? Yes No Don't Know
7. In the past 3 months, has the child taken medications that weaken their immune system, such as cortisone, prednisone, other steroids, or anticancer drugs, or had radiation treatments? Yes No Don't Know
8. In the past year, has the child received a transfusion of blood or blood products, or been given immune (gamma) globulin or an antiviral drug? Yes No Don't Know
9. Is he or she on long term aspirin therapy? Yes No Don't Know
10. Does the child have a weakened immune system (ex: HIV/AIDS, leukemia, cancer) or another disease that affects the immune system? Yes No Don't Know Long term treatment with drugs such as high-dose steroids or cancer treatment with radiation or drugs? Yes No Don't Know
11. Is the child on antiviral medications? Yes No Don't Know

Form completed by: _____ Date: _____

Did you send your child's immunization record with application? Yes No

It is important to have a personal record of your child's vaccinations. If you don't have one, ask the child's healthcare provider to give you one with all your child's vaccinations on it. Keep it in a safe place and take it with you every time you seek medical care for your child. Your child will need this document to enter day care or school, for employment, or for international travel.

JONES USE ONLY:

Form reviewed by: _____ Date: _____

IF THE APPLICANT IS A RETURNING STUDENT, HAVING COMPLETED THE SPRING 2021 SEMESTER AT JONES ACADEMY, YOU DO NOT NEED TO INCLUDE THE SCHOOL REFERENCE FORM IN THE APPLICATION.

NEW APPLICANTS

PLEASE INCLUDE THE COMPLETED SCHOOL REFERENCE PAGE WITH THE APPLICATION IF YOU ARE A NEW STUDENT OR WERE ATTENDING ANOTHER SCHOOL AT THE END OF THE SPRING SEMESTER 2021.

The school reference form must be included in the application and mailed or faxed directly to:

Jones Academy
909 Jones Academy Road
Hartshorne, OK 74547

FAX: 918.297.2364

School Reference Form

(To be completed by a teacher, principal, or counselor)

Student's Name: _____

The above student has applied for admission to Jones Academy. Please fill out the following and **return it directly to Jones Academy or to the requesting party for inclusion with their application.**

1. How long have you known the student? _____ Current Grade Level: _____ School Year 2021-2022

2. What discipline and attendance problems, if any, have you encountered with the student?

3. Has student ever been suspended? Yes _____ No _____

If yes, please explain: _____

4. Has student ever been expelled? Yes _____ No _____

If yes, please explain: _____

5. What is student's Cumulative Grade Point Average? _____

6. How is student's classroom behavior? _____

7. Is the student in the Special Education Program? _____

If the answer to Question #7 was yes, what category? _____

Comments:

Teacher/Principal/Counselor Name (Please Print): _____

School: _____ Phone: _____ Fax: _____

Signature/Title: _____ Date: _____

We appreciate your time completing this form.

Sincerely,

Jones Academy Admission Committee

(Please mail or fax directly to):

Jones Academy
909 Jones Academy Road
Hartshorne, OK 74547

Fax: 918-297-2364